

Do you know your responsibilities when employees drive their own vehicles for work?

64% OF BC EMPLOYERS
HAVE EMPLOYEES WHO DRIVE
THEIR OWN VEHICLES FOR WORK



EMPLOYERS' RESPONSIBILITIES FOR
EMPLOYEE SAFETY ARE
100% THE SAME
WHETHER AN EMPLOYEE DRIVES
THEIR OWN VEHICLE OR A
COMPANY-OWNED VEHICLE FOR WORK

An employee-owned vehicle is:

- any vehicle that is owned or leased by an employee
- the employee's name is on the vehicle registration/insurance
- a vehicle that an employee rents or borrows or otherwise has "ownership" accountabilities.

Work-related driving includes:

- making deliveries or picking up supplies
- travelling between job sites
- driving to meet with clients or patients

IT **DOES NOT INCLUDE** COMMUTING
FROM HOME TO WORK

RESPONSIBILITIES

EMPLOYER MUST:

- All employers are responsible for the safety of their employees when they are at work whether it be in a warehouse, on a construction site or behind the wheel.
- Confirm the vehicle is fit for purpose, regularly inspected and properly maintained.
- Provide employees with instruction, training and supervision necessary to ensure their safety.
- Confirm employees know and follow company safe driving policies and procedures.

EMPLOYEE MUST:

- Report work-related hazards to their supervisor or employer.
- Take steps to ensure their safety and the safety of their passengers.
- Follow company safe work policies and procedures.
- Not drive or work if impaired by alcohol, drugs or any other means.

An employee must also make sure their vehicle is licensed, insured, operated and maintained in accordance with the **Motor Vehicle Act** and its Regulations, and other statutes if the vehicle is used for commercial purposes.